



Office of Accreditation and Teacher Quality  
700 Governors Drive  
Pierre, South Dakota 57501

## Endorsement Application Instructions & Requirements

Note: This form should be used ONLY if you are adding an endorsement. If you wish to add an endorsement at renewal time, complete the renewal application.

After, July 1, 2005, all preparations and endorsements will need to be validated with an approved Praxis II test where available. The areas requiring a test are indicated below in color. Additional information on the required tests and the passing scores can be found at:

<http://doe.sd.gov/oatq/praxis/docs/testreq.pdf>

To add an endorsement to your certificate, you need to submit one or more of the following:

- 1) Transcripts to document completion of coursework if there is no Praxis II test available (these endorsements are indicated in red below);
- 2) Transcripts to document completion of coursework AND a copy of the Praxis II test score report from Educational Testing Services for those endorsements that require a test (these endorsements are indicated in blue below); or
- 3) A copy of the Praxis II test score report from Educational Testing Services if you are adding the endorsement with a passing test score only (these endorsements are indicated in green below).

Any action requested by the holder which warrants the review of certification records or issuance of a new certificate is subject to \$20 processing fee as laid out in § 24:15:03:05.

If you have any questions regarding this process, email the office at: [certification@state.sd.us](mailto:certification@state.sd.us).

## APPLICATION FOR AN ENDORSEMENT

Department of Education

Office of Accreditation and Teacher Quality, 700 Governors Drive, Pierre, SD 57501

Phone 605-773-3553

Social Security Number

Date of Birth

Last Name

First

Initial

Phone (Day)

Street Address

Phone (Evening)

City

State

Zip+4

Email (personal)

Email (work)

Refer to the preparation and endorsement listing and indicate below which endorsement(s) you want added to your certificate.

Indicate the endorsement(s) you wish to add to your certificate:		Evaluate the endorsement(s) based on coursework only (those endorsements in red or violet below)	Evaluate the endorsement(s) based on coursework & Praxis II test score (those endorsements in blue below)	Evaluate the endorsement(s) based on my Praxis II test score (those endorsements in green or violet below)	Evaluate the endorsement(s) based on documentation of work experience, certificate of completion and coursework, professional development plan (pdp).
#	Endorsement	Transcripts required	Transcripts & Test Score report	Test Score Report	Work experience Cert of completion PDP

**Note:** After July 1, 2005, certain preparations and endorsements need to be validated with a Praxis II test. The colors indicate the following:

**Blue** – Indicates that both coursework *and* the designated test must be completed to add a major and/or endorsement in the content area(s) to a certificate.

**Green** – Indicates tests that may be taken without verification of coursework to add an endorsement(s) to a certificate. (Note: These tests cannot be taken to obtain majors. Other states may not accept endorsement level of preparation for certification.

**Red** – Indicates there is no test for this area and that coursework must be completed to add a major and/or endorsement to a certificate.

**Violet** – Indicates that the endorsement may be added with either coursework OR the appropriate test.

**Pink** – Indicates that the endorsement may be added with documentation of work experience / certificate of completion and coursework / professional development plan (pdp).

**Additional information on the required tests can be found at:**

<http://doe.sd.gov/oatg/praxis/docs/testreq.pdf>

## **Administrators**

### **Administrative Authorizations**

- \_\_\_ 350 PK-12 Principal Endorsement
- \_\_\_ 351 PK-8 Elementary Principal Endorsement
- \_\_\_ 352 7-12 Secondary Principal Endorsement
- \_\_\_ 354 Superintendent Endorsement

## **School Service Specialists**

### **School Service Specialists Authorizations**

- \_\_\_ 405 B-21 School Psychological Examiner Endorsement
- \_\_\_ 452 School Library/Media Endorsement
- \_\_\_ 455 Business Official Endorsement

## **Teachers**

### **Teacher Authorizations**

- \_\_\_ 251 Birth PK Education Endorsement
- \_\_\_ 252 K-12 Mathematics Specialist Endorsement
- \_\_\_ 253 K-12 Science Specialist Endorsement
- \_\_\_ 258 K-12 Gifted Endorsement
- \_\_\_ 259 K-12 Deaf Endorsement
- \_\_\_ 263 K-12 Blind/Visually Impaired Endorsement (24:15:06:37)
- \_\_\_ 264 Kindergarten Endorsement
- \_\_\_ 265 Middle School Endorsement
- \_\_\_ 267 Birth PK Special Education Endorsement
- \_\_\_ 268 K-8 Special Education Endorsement (24:15:06:40)
- \_\_\_ 269 7-12 Special Education Endorsement (24:15:06:40)
- \_\_\_ 270 K-12 Special Education Endorsement (24:15:06:40)

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Section Break (Continuous)

(24:15:06:20)

## **Art Education**

- \_\_\_ 6200 K-12 Art Education Endorsement (24:15:06:14)

## **Coaching Endorsements–Varsity Head**

### **Coach (24:16:08:58)**

- \_\_\_ 7011 Basketball
- \_\_\_ 7012 Football
- \_\_\_ 7013 Golf
- \_\_\_ 7014 Gymnastics
- \_\_\_ 7015 Swimming
- \_\_\_ 7016 Tennis
- \_\_\_ 7017 Track/Cross Country
- \_\_\_ 7018 Volleyball
- \_\_\_ 7019 Wrestling
- \_\_\_ 7020 Soccer

## **Other Coaching Endorsements–All Sports**

- \_\_\_ 7021 7-12 Assistant Varsity Coach
- \_\_\_ 7022 Middle School/Junior High Coach
- \_\_\_ 7023 K-8 Elementary Coach

## **Educational Technology**

- \_\_\_ 6710 K-12 Educational Technology Endorsement \* (24:15:06:16)

## **Health/Physical Education**

- \_\_\_ 6310 K-12 Comprehensive School Health Education Endorsement (24:15:06:15)
- \_\_\_ 6320 K-12 Physical Education Endorsement (24:15:06:19)
- \_\_\_ 6330 K-12 Adapted Physical Education Endorsement

## **Language Arts Education**

- \_\_\_ 5710 7-12 Language Arts: English Education Endorsement (Composition/Grammar) (24:15:06:06 (1))
- \_\_\_ 5720 7-12 Language Arts: English Education Endorsement (Literature) (24:15:06:06 (3))
- \_\_\_ 5760 Language Arts: Speech/Debate/Drama/Theater Endorsement (24:15:06:06 (6))
- \_\_\_ 5770 Language Arts: Composition/Grammar/Mass Communications Endorsement (24:15:06:06 (7))
- \_\_\_ 5780 Language Arts: Literature and Composition/Grammar Endorsement (24:15:06:06 (8))
- \_\_\_ 5730 7-12 Language Arts: Speech/Debate Endorsement (24:15:06:06 (5))
- \_\_\_ 5740 7-12 Language Arts: Drama/Theater Endorsement (24:15:06:06 (2))
- \_\_\_ 5750 7-12 Language Arts: Mass Communications Endorsement (24:15:06:06 (4))

## **Mathematics Education**

- \_\_\_ 5800 7-12 Mathematics Education Endorsement (24:15:06:07)

Middle Level Education Endorsements

- 2001 5-8 Middle Level Education Endorsement– Language Arts (24:15:06:04(1))
- 2002 5-8 Middle Level Education Endorsement – Social Science (24:15:06:04 (4))
- 2003 5-8 Middle Level Education Endorsement – Natural Science (24:15:06:04 (3))
- 2004 5-8 Middle Level Education Endorsement– Mathematics (24:15:06:04 (2))

Music Education

- 6510 K-12 Music Education – Vocal Music Endorsement (24:15:06:18)
- 6520 K-12 Music Education – Instrumental Music Endorsement (24:15:06:18)

Science Education

- 5910 7-12 Science Education – Biology Endorsement (24:15:06:08 (1))
- 5920 7-12 Science Education – Chemistry Endorsement (24:15:06:08 (2))
- 5930 7-12 Science Education –Physics Endorsement (24:15:06:08 (3))
- 5940 7-12 Science Education – Physical Science Endorsement 24:15:06:08 (5))
- 5950 7-12 Science Education – Earth Science Endorsement (24:15:06:08 (4))

Social Science Education

- 6010 7-12 Social Science Education - History Endorsement (24:15:06:09 (2))
- 6020 7-12 Social Science Education - Political Science Endorsement (24:15:06:09 (4))
- 6030 7-12 Social Science Education - Geography Endorsement (24:15:06:09 (3))
- 6040 7-12 Social Science Education - Economics Endorsement (24:15:06:09 (1))
- 6050 7-12 Social Science Education - Sociology Endorsement (24:15:06:09 (6))
- 6060 7-12 Social Science Education - Psychology Endorsement (24:15:06:09 (5))
- 6080 K-12 South Dakota Indian Studies Endorsement (24:15:06:21)

Stand Alone Instructor Endorsements

- 6810 7-12 Driver Education Endorsement– Instructor (24:15:06:30)
- 8002 Junior ROTC Education Endorsement (24:15:06:31)
- 9011 K-12 American Sign Language Education Endorsement (24:15:06:27)
- 9013 K-12 Braille Education Endorsement (24:15:06:28)

Vocational-Technical Education

- 5200 7-12 Business Education Endorsement (24:15:06:11)
- 5300 7-12 Marketing Education Endorsement (24:15:06:12)
- 5505 Occupational Child Care (24:15:06:10)
- 5506 Occupational Foods (24:15:06:10)
- 5610 7-12 Technology Education Endorsement (24:15:06:13)
- 6102 Auto Mechanic (24:15:06:10)
- 6104 Carpentry (24:15:06:10)
- 6105 Drafting (24:15:06:10)
- 6107 Electronics (24:15:06:10)
- 6108 Graphic Arts (24:15:06:10)
- 6109 Welding (24:15:06:10)
- 6110 Machine Tool (24:15:06:10)
- 6111 Cook / Chef (24:15:06:10)
- 6113 Radio TV Production (24:15:06:10)
- 6114 Health Sciences (24:15:06:10)
- 6118 Graphic Design (24:15:06:10)
- 6141 Computer Assisted Manufacturing (24:15:06:10)
- 6160 Architectural Drafting (24:15:06:10)
- 6162 Technical Drafting (24:15:06:10)
- 6721 Computer Networking (24:15:06:10)
- 6722 Computer Repair and Maintenance (24:15:06:10)
- 6723 Cabling (24:15:06:10)

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World Languages Education

- 5410 K-12 Latin Endorsement (24:15:06:24)
- 5420 K-12 French Endorsement (24:15:06:24)
- 5430 K-12 German Endorsement (24:15:06:24)
- 5440 K-12 Spanish Endorsement (24:15:06:24)
- 9002 K-12 Instructor Lakota Languages Endorsement (24:15:01:01(10) )
- 5790 K-12 Other Languages Endorsement (24:16:08:49)
- 5791 K-12 English as a New Language Endorsement (24:15:06:25)